



## Office Systems Research Association Small Grant Program

### 1999 Call for Proposals

Members of the Office Systems Research Association (OSRA) are invited to apply for small grants to support research. These grants, of up to \$1000 each may be used for research in any area of organizational and end-user information systems inquiry. However, for 1999, OSRA will give preference to research projects related to end-user learning and training. The small grants may be used as seed money for new research, to support dissertation research, or in conjunction with other financial support.

An OSRA committee will review proposals. Recipients of the grants will be notified by August 15, 1999. An article presenting the findings of the project must be submitted for possible publication in the *Office Systems Research Journal*.

#### **Specific Guidelines**

A complete proposal should be no longer than 5 double-spaced pages and should include:

- a. Abstract: One paragraph, separate from the body of the proposal, including title.
- b. Problem or topic area and its relevance to organizational and end-user information systems.
- c. Plan of work or research design including, where relevant, instruments and measures to be used, experimental tasks, criteria, time intervals for re-testing, availability of research participants and confirmation of access to them.
- d. Anticipated results.
- e. Time schedule and budget or how the grant will be used.
- f. Specify if this project is part of a doctoral dissertation. In cases where monies are to be used for dissertation research, proposals must have been approved by the School/University, and a letter of support from the chair of the dissertation is required.

Submit 5 copies of the proposal by June 1, 1999. The following support documents must accompany the request:

- a. Small Grant Application Form (see next page)
- b. Vitae or brief listing of research and resulting publications/presentations (one page)
- c. Support letter from sponsoring faculty (if doctoral dissertation research)